

Moving Forward Together

Heart of the Bays
Annual Report 2023



HEART
OF
THE **BAYS**



Heart of the Bays Annual Report 2023

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Board 2022/23

Sally Cargill, Michelle Tran, Pam Ellison, Kathy Waugh, Wenmiao Bian, Debbie Russell, Pam Martin, Eileen Sione, Taylor Lake



Registered Office: 2 Glen Road, Browns Bay

Board 2022/23

Chairperson	Pam Martin
Treasurer	Pamela Ellison
Secretary	Kathy Waugh
Committee Members	Wenmiao Bian, Eileen Sione, Taylor Lake,

Staff 2021/22

Sally Cargill - Community Coordinator/Project Manager
Debbie Russell - Community Centre Manager

Michelle Tran - Bookkeeper

Chairperson's Report

Chairperson's Report 2023

The last year has been intense and at times challenging, but we have ended up with a strong unified governance and an exciting new identity

Ongoing learning is a great bonus of being on a board. Heart of the Bays board members enjoyed attending a wide range of workshops and governance training. This helped us to understand what we needed to do to update and improve the governance of Heart of the Bays. Work included legally changing our name to Heart of the Bays, updating our constitution and HR practices. We can now go forward with the confidence that we have a strong foundation.

Funding pressures created the need to re-examine our model and vision and enabled us to make necessary changes including our focus/purpose. to be able to provide the support and services that the community needed, and to attract more funders. Unfortunately it also led to the difficult decision to restructure. Sadly meaning that the Heart of the Bays Managers role was disestablished

Funding from the Hibiscus and Bays Local Board has meant that the board could work through this governance and identity work with the assistance of trained professionals.



We are grateful to Leigh Olsen our HR consultant who has allowed us to update our contracts etc to ensure everything was up to date with employment law.

The team at Dot Two Dot, Tom, Ian, and Tasha have been wonderful in helping us to redefine and rebrand Heart of the Bays. Their branding workshops has helped us to create a new digital presence with a new website and social media giving us a new way to connect with our community. We look forward to our new website going live in the next couple of weeks.

Kym Burke from Cosynergy provided valuable mentoring and facilitation assistance as we worked through our plans.

Debbie our centre manager who is on a separate funding contract, has had a busy year.

Coping with severe weather events created a lot of disruption as part of our ground floor was flooded. It was several weeks before those rooms could be opened again, and Debbie did an amazing juggling act ensuring that our clients could still run their classes and meetings.

Debbie and I have been attending meetings around the refurbishment of the Browns Bay Community Hub which has been exciting. Funding for this work was ring-fenced in the HBLA budget which was a relief. The changes will make much better use of the space as well as bringing things up to date.

Chairperson's Report Cont...

This year events were affected more by the weather than lockdowns. However, our Shake your Booty and Dance Parties have continued. One special event we were involved with was the Matariki weekend at MERC where we provided and cooked the food for participants. See the separate report.

Any successful Community organisation relies on the commitment and support of their board members. As volunteers they participate because they want to make a difference in their community. I am so grateful to my current board members who have remained involved through the work on our governance and the redefining of our purpose.

My heartfelt thanks to Kathy, Pam, Wenmiao, Eileen and Taylor for all your help and support. Michelle our bookkeeper has been a real asset helping us to understand the implications of our financial position. We are moving into 2023-24 knowing that we can focus on our community collaboration and enjoying a new energy around Heart of the Bays.

Special thanks must go to our Funding Partners for last year, Auckland Council, Hibiscus and Bays Local Board, and the Lotteries Commission. As we move forward this year, we will be sourcing additional funding sources to ensure that we can provide the excellent service that East Coast Bays deserves.



Moving forward together

New beginnings create a special energy and that is what Heart of the Bays board is feeling as we head into this year. As a group of committed volunteers, we are working with Debbie to maximise our use of the community hub and to re-establish our connections with the Bays community.

Our focus is to enable and support local organisations and individuals. As a result, we are working on some new Community Collaboration Projects which can attract funding. After all, the more we can work together the better for everyone.

This is why our AGM is going to be a community network event with a little bit of business thrown in. Change is good. It shakes things up and makes us re-evaluate what we are doing. It helps us make new and better decisions. It can be a lot of fun. We can all make a difference one person at a time.

WATCH THIS SPACE

Community Events and Engagement

2022-2023 meant an end to Covid restrictions and the arrival of the severe weather events that caused cancellations and flooding.

Some events were put on hold or cancelled due to the rain and wind but we still managed a few notable events such as the the Heritage walk and our regular Shake your Booty and the Dance Parties were available when the weather cleared.



Community Events and Engagement

Matariki Weekend

In July we supported The Sir Peter Blake Marine Education Centre , MERC with their residential weekend event to celebrate Matariki.

Heart of the Bays provided and cooked the food.

There was a wide range of outdoor activities

Waitī/Freshwater: Kayaking, Canoeing, Paddleboarding

Tupuārangī/Sky: Tree Climbing, Rock climbing, Stack em

Waitā/Saltwater: Sailing, Paddle Boarding, Rock pooling

Board member Pam Ellison volunteered and these are her thoughts.

"A wonderful weekend full of adventure and fun. To give children an opportunity to share in the meaning of Matariki , to take part in activities on both land and sea , to help prepare food for the hangi was a weekend I will never forget. For myself I also had the opportunity to take part in the activities and with the encouragement by the staff at the MERC I managed to climb to the top of rock climbing wall (see right). I was able to take part in all activities including sailing .

Thank you to all staff at MERC who were so encouraging not only to myself but to the children who came far and wide to take part in the celebration of Matariki. "



Community Events and Engagement



Heart of the Bays continued to work with the Browns Bay Business Association on their local events and they contracted Sally to run their Santa Parade and the Summer Spectacular.

December 2022 saw the return of the popular Santa Parade with a huge turnout on a beautiful sunny day.



The Summer spectacular in March saw Heart of the Bays big blocks and other children's activities in Phoenix Plaza



Shake Your Booty

The only event we were able to run this past summer was 'Shake Your Booty', which sees 40 people on the beachfront every Sunday at 9am. It is much-loved and supported.



Salsa Dance Parties

Our Salsa dance parties on the board walk create a party atmosphere and attract a wide variety of people who want to have a go at a new dance move or two



Community Events and Engagement

Sally Cargill

Sally Cargill was with first the East Coast Bays Community Project and then Heart of the Bays for 33 years. We appreciate all the work Sally has done in the community over that time. Sally was here when the Community House first opened.

She is known especially for her work in the event area where she often worked with the Browns Bay Business Association on events such as the Santa Parade. Sally was also seen with our toy van and big blocks down on the waterfront.

We acknowledge Sally for her long service to the community and wish her all the best with her future endeavors



LONG BAY HERITAGE FESTIVAL
Sunday 25 September, 10am-2pm
Vaughan Homestead, Long Bay Regional Park

Children's activities



Kapa Haka



Chinese performers



Live music 'Rough Town'



Tours of the Homestead



Food trucks



For full programme, go to www.ECBCP.co.nz/Facebook
Please bring cash; no EFTPos available



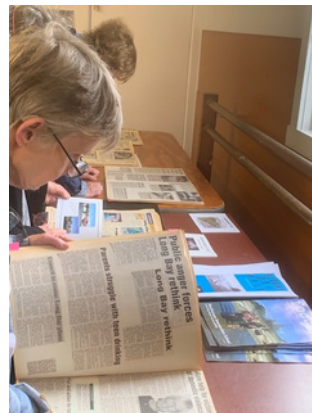
No parking available on site. Please park below the bridge.



Community Events and Engagement

The Browns Bay Heritage Walk and High Tea

The Browns Bay Heritage Walk on the 29th of September was an unforgettable experience that transported participants through time, immersing them in the fascinating history of Olde Browns Bay. With the exceptional guidance of Glen Plaistowe and Margaret Scrymgeour, attendees were left captivated and inspired, fostering a renewed appreciation for the heritage of the area. The distribution of Browns Bay Walk pamphlets and the delightful morning tea at St Anne's Hall provided the perfect finishing touches to this remarkable event, leaving participants with treasured memories and a renewed connection to the past.



 HEART OF THE BAYS

THURSDAY, 29 SEPTEMBER

BROWNS BAY HERITAGE WALK AND HIGH TEA

Meet at the corner of Anzac and Clyde Roads at 9.30am (Countdown side)

Explore Olde Browns Bay with a guided tour, then enjoy High Tea at St Anne's Hall, 756 Beach Road, BROWNS BAY

Bookings essential : Phone Sally on 09 478 4301 or sally@ecbcp.co.nz

Let us know if you just want to join us for morning tea.

Community Events and Engagement

Family Growth and Thrive Charitable Trust

Heart of the Bays has been working with FGTCT for a while now

FGTCT was set up to support new migrants with a variety of educational and cultural projects. Passionate about sustainability they also run workshops to show families how to create art and earrings from used Nespresso capsules. There will be a display at our AGM.

In October they held an exhibition and prize giving at the Mairangi Arts Centre and Pam was invited to speak.

It was a great exhibition of their art and the prizes were donated by Nespresso. There were a wide range of ages but all the artists won something.

Newsletter

Six Community Newsletters have been produced and delivered this year, as the centre four pages 'Shorelines' magazine, distributed bi-monthly. However from June we are moving to a digital version which will appear on our new website.



Community Centre and St Anne's Hall.

Debbie Russell

Community Centre and St Anne's Hall

The Heart of the Bays Community Centre and St Anne's Hall offer a vibrant hub for individuals of all ages to explore their passions, learn new skills, and connect with like-minded individuals. From health and fitness to art and craft, languages to special interest groups, dance classes to engaging children's programmes, there is something for everyone within our welcoming community spaces.

We offer a diverse range of health, fitness, and well-being activities including table tennis twice a week, weekly Laughter Yoga, weekly Tai chi, and weekly Sahaja Yoga Meditation.

Our Eat Play Laugh Monthly Event is one of our flagship initiatives offered free of charge to the community. This gathering brings seniors together to enjoy a healthy meal, engage in playful activities, and share laughter. It promotes social connection, reduces stress, and fosters a sense of belonging. We appreciate the care and commitment that Wendy has in running this event.

The North Shore Kayak Fishing Club meets monthly, and it is an opportunity to learn about our coastlines and safety in the water.

Heart of the Bays Community Centre provides a vibrant hub for language learners to engage in NZ Sign Language, French, and English classes. Through these classes, participants not only acquire language skills but also foster cultural understanding and build connections within the community.

Special interest Activities include backgammon, mahjong, and Rummikub or there is U3A where you are encouraged immerse yourself in a world of lifelong learning, engaging lectures and discussions.



Community Centre and St Anne's Hall.

Heart of the Bays Community Centre and St Anne's Hall, we prioritise in providing engaging and enriching experiences for children. Bays Dance Studios hold weekly dance classes during the school terms. Browns Bay Playgroup is held twice weekly at St Anne's Hall. It is a great place for social interaction between mums and children. i-Smart Maths offers a fun and interactive approach to developing math skills. The Realisticus Art Academy nurtures young artists' talents, while the Tim Bray Youth Theatre Drama classes cultivate creativity and storytelling abilities.



Weekly dance classes for adults are held at St Anne's Hall. These include Braemar Scottish Country Dancing and Seniors Ballroom Fitness.



Community Centre and St Anne's Hall.

Digital Seniors

Heart of the Bays is working with the Digital Seniors project on the North Shore to bring one to one help for seniors who are struggling with technology.

From digitalseniors.co.nz

Seniors will soon be a quarter of our population. Yet they are among the most digitally disadvantaged in New Zealand.

Most services, communications, and entertainment are online. However, many seniors cannot participate in these and are becoming more socially excluded.

We find that technology helps with many common issues for seniors, including loneliness, lack of mobility, and deteriorating health. Many seniors are enjoying the social connections, fun, and conveniences technology brings.

We are here to help our seniors to be digitally included and enjoy the benefit of technology!



Digital Seniors is already running at the East Coast Bays Library and we are now looking for volunteers to help us to set up coaching sessions at the community centre. Training is provided.



Community Centre and St Anne's Hall.

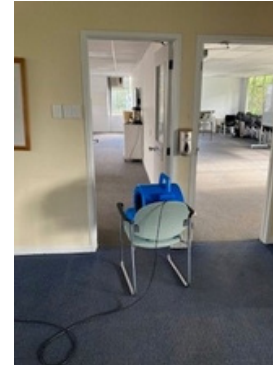
Flooding

The Community Centre was flooded on 27 January, and this impacted the facility's operations. The flooding rendered the downstairs area unusable and to make matters worse Meeting Rooms 1 and 3 were flooded due to a plumbing leak.

Travis Committie from Auckland Council Property Department promptly responded to the flooding incident and immediately began the process of water extraction and drying out the affected rooms. Large fans were installed to facilitate the drying process. Once the rooms were dry, Auckland Council Property Department assessed the extent of the damage and determined the necessary actions to be taken before allowing the community to resume using the rooms.

To ensure minimal disruption to the community's activities, alternative arrangements were made for the displaced bookings.

Jamie Adkins, Buildings Manager from Auckland Council facilitated the utilisation of one of the Hibiscus and Bays Local Board's meeting rooms. These temporary accommodations have allowed the smooth continuation of important community meetings and activities. A total of 104 monthly bookings had to be relocated due to the flooding incidents. Some activities were moved to St Anne's Hall, while others were accommodated in different rooms within the Community Centre itself. This relocation process was a significant undertaking but was necessary to ensure the continuity of community services.



The flooding in the Community Centre caused significant damage to the furniture in the downstairs rooms. The prolonged exposure to water resulted in the furniture becoming waterlogged, leading to irreparable damage and the growth of mould.

An insurance claim was filed to cover the cost of replacing the flood-damaged furniture.

As a result of the approved insurance claim, a total of 60 new chairs and adequate tables were purchased.

The new chairs were selected to ensure comfort, durability, and suitability for various activities conducted in the downstairs rooms. Additionally, sufficient tables were acquired to provide adequate surfaces for different purposes in each room. The replacement furniture has been carefully selected to enhance the overall ambiance of the Community Centre and meet the needs of its users.

the functionality and versatility of the rooms, allowing for various activities and events. The installation process also involved thorough cleaning of the rooms.

Community Centre and St Anne's Hall.



St Anne's Hall didn't sustain any damage. The flood waters came through the playground and moved the playgroup equipment into the car park. Two birthday parties were booked that weekend and there were two very happy mothers when I phoned to say that they hall was unscathed on the Saturday morning. The Browns Bay Playgroup discovered their shed in the playground had flooded and as a result all their equipment was disinfected.



Community Collaboration Projects 2023-24

We are excited to be starting work on some new Community Collaboration Projects and events that will help us to achieve our goals to enable and support all areas of our community. We have already attracted some funding and are busy looking for more.

We believe that the best way forward is when we all work together. Sharing experiences and networks can add value to any project.

Community Pantry

We have already attracted funding for this project and we will be setting up a working group of volunteers who are interested in helping us to set it up and run it.

Disability Forum

HOB is interested in finding ways for East Coast Bays to create a positive and supportive environment for those with disabilities.

Community Events

Our AGM is including a wide range of people from our community either in running displays or helping with the catering and set up. This is the type of inclusive event we are keen to hold in the future. Networking and collaboration bring people together and add to the fun.

Our **Coronation High Tea** was the first of our new events and it included a number of volunteers who had a lot of fun creating this special event for over 55 seniors.



Financial Commentary

For the 2023 financial year Heart of the Bays Inc "HOTB" recorded a deficit of \$42,969.

Total revenue was \$185,199 and total expenditure \$228,1368.



Financial Commentary

Operating revenue

HOTB receives income from several sources: Grants and Service Agreements with Auckland Council and the Hibiscus & Bays Local Board. Rental income from the community for use of the Bays Community Centre and St Anne's Hall for services, meetings, activities and classes. Grants from (non-council) community organisations, and a small amount of interest from bank accounts.

A one-off extraordinary item this year was an insurance payout for our claim relating to flooding damage in the January and February storm weather events.

The AGM is a formal opportunity for HOTB to thank its major funders, sponsors and community for their continued support.

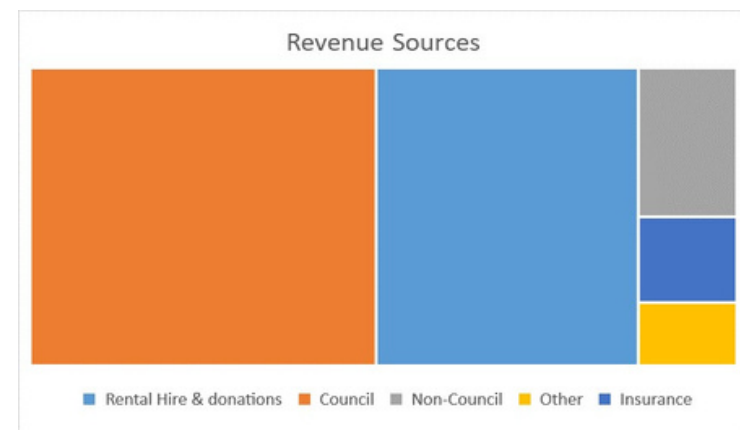
For 2023 our relationship with Council saw continuation of our Community Centre service agreement, \$20,500 received for facilitation of community events, and a grant towards our strategic development. Thank you to our supporters at Auckland Council and the HBLB who share our vision in making the East Coast Bays the best place to be.

To our local community who use our facilities and attend our events thank you for your contributions and spreading the good word.

HOTB is pleased to report that our room and hall hire revenue is back to "pre-covid" levels in the absence this year of lockdowns and other restrictions which have impacted our financial performance greatly over the last few years.

Our sincere appreciation to the Lottery Grants Board who have this year generously assisted with two grants contributing towards accounting costs and cleaning of our community facilities.

We are very grateful to all these donors who make it possible for us to continue to operate and deliver services for the enrichment and wellbeing of the community.



Financial Commentary

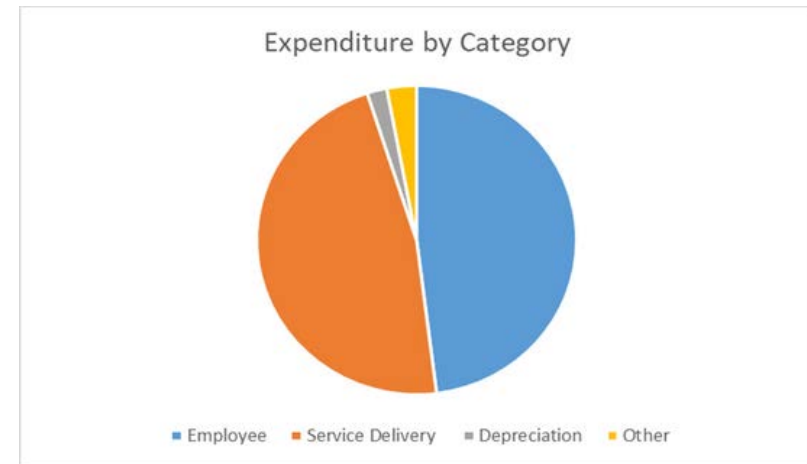
Operating Expenditure

Total operating expenditure for the year was \$228,168, down from the previous years expenditure which was \$344,177. This decrease is mostly attributable to the now absence of Restore Hibiscus & Bays expenditure. With the full cessation of our umbrella relationship from the 2023 accounts forward there is no RHB expenditure or revenue to account for.

Employee related costs continue to make up almost half of total expenditure.

The AC community centre contract together with centre and hall hire cover employee costs directly relating to management of the community centre. For the second year running, there was no funding streams for our community engagement work plan and that unfortunately meant the disestablishment of our Heart of the Bays Manager's position due to financial unviability.

Service provision and other costs such as accounting and depreciation remain consistent with previous years. There were no extraordinary expenditure items to note.



Looking to the future

The Governance Board will need to pursue new funding sources and opportunities.

Presently the focus remains on our Community Centre contract with Auckland Council. With careful financial management HOTB is budgeted to break even at the very least. The Governance Board, whom are all voluntary, together with any other volunteers, will work any collaborative community project funding that is pledged our way to facilitate the provision of information networking, and collaboration such as the exciting upcoming Community Pantry Project.

The Governance Board will need to pursue new funding sources and opportunities as part of long term strategy.

Financial Statement

Heart of the Bays Incorporated Statement of Financial Position As at 31 March 2023

	Note	Actual This Year \$	Actual* Last Year \$
Assets			
Current Assets			
Bank accounts and cash	3	105,261	139,569
Debtors and prepayments	3	10,824	7,697
Other current assets	3	-	-
Total Current Assets		116,085	147,266
Non-Current Assets			
Property, plant and equipment	4	15,519	12,016
Total Non-Current Assets		15,519	12,016
Total Assets		131,604	159,282
Liabilities			
Current Liabilities			
Creditors and accrued expenses	3	16,492	1,635
Employee costs payable	3	8,899	14,353
Revenue from providing services received in advance	3	11,930	11,583
Unused donations and grants with conditions	3	31,446	25,905
Total Current Liabilities		68,767	53,476
Total Liabilities		68,767	53,476
Total Assets less Total Liabilities (Net Assets)		62,837	105,806
Accumulated Funds			
Capital contributed by owners or members		-	-
Accumulated surpluses or (deficits)		62,837	105,806
Total Accumulated Funds	5	62,837	105,806

Heart of the Bays Incorporated Statement of Financial Performance For the year ended 31 March 2023

	Note	Actual This Year \$	Actual* Last Year \$
Revenue			
Donations, fundraising and other similar revenue	1	45,585	145,246
Fees, subscriptions and other revenue from members	1	-	-
Revenue from providing goods or services	1	131,135	171,443
Interest, dividends and other investment revenue	1	1,598	105
Other revenue	1	6,881	-
Total Revenue		185,199	316,794
Expenses			
Volunteer and employee related costs	2	110,474	145,186
Costs related to providing goods or services	2	105,646	185,767
Grants and donations made	2	-	-
Other expenses	2	12,048	13,224
Total Expenses		228,168	344,177
Surplus/(Deficit) for the Year		(42,969)	(27,383)



**If you have any feedback or would like to join in the fun
please call 09 478 4091 or
Contact Pam Martin pam.martin@hotb.co.nz**

